

CISC Meeting Minutes

November 19, 2024 Virtual Meeting (MS Teams)

Present: Alice L., Courtney L., Mark T., Teri T., Erin G, Irene, Jennie, Claire K, Jing Z, Vivian L.

School : Bea K., Peggy W., Emily Z., Nicole D.

Agenda Items

1. **Welcome – Erin G**

- Call to order of the CISC meeting at: 6:37pm

2. **Approval of Agenda**

- Motion by: Teri
- Seconded by: Courtney

3. **Approval of Minutes**

- Motion by: Claire
- Seconded by: Teri

4. **Business Arising from Minutes - None**

- Continue to send minutes to Michelle and cc Nicole

5. **Teacher's Report -**

- Emily Zhang and Peggy Wu provided a written update
- Current student number: 777
- Ms. Zhang is looking for a parent volunteer to help with the decorating and activities for Lunar New Year. Will put the request into the Week Ahead messaging. (Teri is interested to volunteer for this.)

6. **Principal's Report – Bea K**

- Written update provided
- Facility operator Jim Stewart is retiring this calendar year

7. **Request of Casino Funds**

- Spreadsheet provided by the school
- Status of casino funds - ~90K is the casino balance currently available, next casino is in January and anticipate approximately \$70K that we'll get in April
- IXL is a school priority, and would like support for band as that's one area where the 5/6s are included
- Total of the requested items is \$94K
- As per Bea, All of the items on the list will be purchased regardless of what is funded by Council.
- Motion for CIPPA meeting: Approve up to \$60,000, specifically for IXL and other expenses on the provided list, and the school will approve the funds as deemed fit. Additional funding may be approved later in the year.

8. Key Communicator/Event Coordinator Report

- 363 members following on Facebook
- Council of school councils meeting in October, the slides are available:
<https://cbe.ab.ca/get-involved/school-councils/Documents/20241023-COSC-Presentation.pdf>

9. Band Liaison Parent - Teri

- Met with Ty, they are trying to figure out funding, specifically for field trips and band camps. Funding is their biggest concern.
- Grade 7 band field trip next week, grade 8 & 9 will have a field trip later in the year

10. Chair's Report

- Annual Report - to be submitted to Board of Trustees
- Annual financial return is in progress
- **Upcoming CISC meeting dates - January 14, March 11, May 13**

New Business

Teacher's Christmas Lunch

- Confirming that this will be happening again.
- Coordinate email going out to parents for funds for the Christmas lunch, with the remaining funds going to hampers, Dec 13th is the lunch. Email to go out likely next week. Nicole will send to council so we can check the wording. It will go as a standalone email.
- Planning for \$20 per person, 55 staff members
- **Motion** to approve funding of \$20 per invitee for anyone Bea determines should be invited for a staff Christmas lunch. Moved by Jennie. Seconded by Teri. Motion carried.
- **Motion** to approve a retirement gift card for the Facilities Operator in the amount of \$200 for Superstore. Moved by Teri. Seconded by Mark. Motion carried.
- For next meeting: Discuss a fundraiser for the early new year (spolumbos?) and targeting a request to parents for a specific fundraiser.

Policy Advocacy Resolutions for the Upcoming ASCA AGM (Claire)

- Last year we submitted a policy suggestion after discussion and polling parents
- A package of all policies was released to parents and the vote at the ASCA. Claire attended as our representative last year.
- For this year, Claire is looking at the intersection of natural gas flare/venting sites and schools and day care centres.
- Claire presented a rough draft of a policy.
- After discussion, it was determined that Council is not able to move forward on this at this time given time restrictions before things are due. Potential plan to bring something forward in September next year if we want to consider this, so there is more time for engagement.
- Do we want to review the policies put forward when they are released? Can review a shortlist recommended by Claire, and spend 20 minutes reviewing the options and take a vote on what to support. Council will need to have the documents ahead of time to shorten the discussion.

11. Meeting Closure

Adjournment at: 8:28pm

- Minutes recorded by: Courtney Lundy